

Pre-Bid Queries for Request for Proposal (RFP)

Request For Proposal For Engagement Of Agency As Technical Support Organisation Architecture Firm To Support Responsible Tourism Mission In Mahakaushal And Baghelkhand/Malwa And Nimar/Chambal and Bundelkhand Region Of Madhya Pradesh

NIT No: 5409/2023/TSOMAHAKAUSHAL/MPTB System No: 2023_MPTB_299171

14TH August 2023

NIT No: 5409/2023/TSOMALWA/MPTB 14th System No: 2023_MPTB_299218

NIT No: 5409/2023/TSOCHAMBAL/MPTB System No: 2023_MPTB_299229

S. No	RFP Clause no and Page no.	Clause as stated in RFP				Query / Clarification Sought/ Suggestion	Query Response
Name of Agency- HunnarShala Bhuj							
1)	Eligibility of Bidders Clause 2.1, Page no. 21	Technical capability The clause does not mentioned about the consortium.				Consortium having similar experience shall be invited as a bidder	No Change
2)	Clause 1.6, Page no. 14	Penalty				The clause mentioned about penalty if an agency fails to construct homestays/community infrastructure. Suggestion:- Since the bidder is not constructing the homestays and also the construction is solely depending on the Homeowner, the clause of penalty should be removed.	No Change
		Sr. No.	Clause reference	Particulars			
1	point no. 15 of clause 1.4	In case the agency fails to construct homestays/community infrastructure in the villages allotted to it then Penalty @5% of per village cost shall be leviable for each homestays/community infrastructure not constructed/ completed except where the beneficiary itself has not agreed for such construction or the land not allotted by local administration for community infrastructure.		5% of per village cost			

3)	Clause 1.5.4, Page no. 13	1.5.4.Payment for each homestay/community infrastructure shall be made in the following manner	<table><tr><th>A</th><th>Key Deliverable</th><th>Payment (%) of total amount of each homestay/community infrastructure</th><th>Timeline</th></tr><tr><td>1</td><td>Issue of work order</td><td>10%</td><td></td></tr><tr><td>2</td><td>Final submission of Drawing, design along with estimate (Project Report)</td><td>30%</td><td>60 days From the date of first visit to Beneficiary</td></tr><tr><td>3</td><td>Marking for Foundation</td><td>10%</td><td>Within 90 days of submission of DPR</td></tr><tr><td>4</td><td>Plinth level construction</td><td>10%</td><td>Within 90 days from marking of foundation</td></tr><tr><td>5</td><td>Roof Completion</td><td>10 %</td><td>Within 150 days from the date of plinth completion.</td></tr><tr><td>6</td><td>Completion of Homestay</td><td>30%</td><td>Within 150 days of roof completion.</td></tr></table>	A	Key Deliverable	Payment (%) of total amount of each homestay/community infrastructure	Timeline	1	Issue of work order	10%		2	Final submission of Drawing, design along with estimate (Project Report)	30%	60 days From the date of first visit to Beneficiary	3	Marking for Foundation	10%	Within 90 days of submission of DPR	4	Plinth level construction	10%	Within 90 days from marking of foundation	5	Roof Completion	10 %	Within 150 days from the date of plinth completion.	6	Completion of Homestay	30%	Within 150 days of roof completion.	30% Final submission of Drawing, design along with estimate (Project Report) 30% Completion of Homestay Suggestion:- Preparation of design drawings, estimates and project report takes lots of effort including multiple site visits for Design discussion and Finalization of home owner. Also holding 30% till completion should be revised by followings: 1. Issue of workorder - 10% 2. Inception report on1 st visit for study & documentation and finalization of beneficiaries –20% 3. Final submission of Drawing, design along with estimate (Project Report) - 30% 4. Marking for Foundation - 10% 5. Plinth level construction - 10% 6. Roof Completion -10% 7. Completion of Homestay - 10%	No Change
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4)	Clause 1.7 Other terms and conditions, Page no. 14	1.Period ofcontract The total contract period will be of 2 (Two) years which may be extended on year-to-year basis upto 5 (Five) years at the discretion of M.D., MPTB on successful performance of the agency. The contract period duration will start from the date of signing of agreement.		The contract period will be of 2 (two) years which may be extended for 1 more year maximum with the mutual consent. The financial quote shall only be applicable for this period.	No Change								
5)	SELECTION PROCESS: Clause 4.1.1 Page no. 30	Selection Process: - <table><tr><th>S. No.</th><th>Parameters</th><th>Marking Criteria</th><th>Max Marks</th></tr><tr><td>5</td><td>Experience (Project Support Agency)</td><td>Agency have an experience of working with community-based tourism projects in MP (02 mark for each project maximum up to 10 marks)</td><td>10</td></tr></table>		S. No.	Parameters	Marking Criteria	Max Marks	5	Experience (Project Support Agency)	Agency have an experience of working with community-based tourism projects in MP (02 mark for each project maximum up to 10 marks)	10	Agency have an experience of working with community-based tourism projects in MP and other states of India (02 mark 10 for each project maximum up to 10 marks)	No Change
S. No.	Parameters	Marking Criteria	Max Marks										
5	Experience (Project Support Agency)	Agency have an experience of working with community-based tourism projects in MP (02 mark for each project maximum up to 10 marks)	10										
6)	20. Field Supervisor Page no. 12	20. Field Supervisor Each bidder has to identify, train and, appoint a field supervisor, locally after getting the approval from MPTB.		Since the supervisor is appointed and paid by the bidder, why the approval from MPTB is requested?	No Change								
7)	21. Field Supervisor Page no. 12	Any change in the above the scope of work (if any) shall be at the sole discretion of the authority depending on the field requirement.		The scope of work of supervisor should be limited to the homestay construction and he shall not being held responsible for the progress as there are many factors (social, financial etc.) from the homeowner side which impact the pace of the construction. Since the appointment is done by the bidder, the scope of work also be mutually decided.	No Change								

		The appointment would be for maximum 12 months as it is expected that Homestay construction shall be completed in 12 months	The time period mentioned in clause does not match with the number of days mentioned in clause 1.5.4 of payment schedule. The days mentioned in payment schedule states 390 days required to complete the homestays from the day foundation is marked. The engagement of Supervisor shall be made accordingly.	No Change
8)	Clause 1.5.4 Page no. 13	1.5.4 Payment for each homestay/community infrastructure shall be made in the following manner Marking for Foundation - 10%	Generally, the marking may not be done for all the homestays at the same time. How will be payment calculations if less or more than 8 homestays are marked for foundation? In case of repetitive foundation marking for same homestays, what will be the payment provisions?	No Change Please refer RFP Point no. 1.5.1 And 1.5.4
9)	Point.no.19 Page no. 11	Field visit details The team must include minimum three members out of which one should be a female. The team should be a combination of Architect, Civil Engineer / Social Engineer with an experience of at least five years	This clause should be flexible in terms of number of members. It should not be compulsory to have 3 members in every visit including a female member. Female member shall be preferable but not compulsory. Also, the experience shall be reduced to 2 -3 years	No Change

		Number of Visits per Village – The bidder is expected to finish the work allotted to him in minimum 08 visits per village.	Generally, all the homestays may not be constructed at same time. The visit may require for less homestays being constructed also. Example, if only 4 homestays are built and all the 8 visits have been made, how the payment be calculated for that? In case of more than 8 visits, how will it be charged? Can the field visit be made as a separate component and get paid according to number of visits?	No Change
10)	clause1.4 Page no. 11	Scope of work The agency shall develop, design and supervise construction of a community infrastructure ranging around 1000 to 2500 sqft.	There is no clarity about Payment schedule, field visits and supervisor involvement for this aspect. A details schedule of payment including field visits is requested.	No Change Please refer RFP Point no. 1.5.2 And 1.5.4